

AI-Anon/Alateen QUESTIONS TO AID GROUP DECISIONS RELATED TO COVID-19

1. What do we know?
 - State of Delaware Executive Order – <https://governor.delaware.gov/health-soe/>
 - Our specific meeting location requirements/restrictions are: (tbd)

2. What do we know about what our members or prospective members need and want?
 - Have we conducted an informed group conscience to determine if the group wants to discuss making a change? (Service Manual, p. 51)
 - Have we formed a Thought Force to gather information to assist in informed decision-making? (Service Manual, p. 71)
 - Have newcomers found our meeting and continue to participate?
 - Do we have “forgotten” members who are unable or unwilling to participate electronically and don’t have a voice in the group decision? How can we encourage their participation in an informed group conscience?
 - What are our members’ concerns about anonymity and how might those concerns affect our decisions?

3. What do we know about the resources and our vision for our organization that is relevant to the discussion?
 - WSO currently considers meetings either “face-to-face (FTF)” or “electronic”. There isn’t a permanent electronic-only meeting option where the group remains part of an Area service structure. Groups can choose to meet electronically temporarily and remain part of Area service structure. WSO is requesting groups that decide to stay electronic on a permanent basis be registered as an electronic group. Are we willing to lose our connection to the District and Area links of service if we decide to remain electronic permanently?
 - WSO is investing in resources to determine how best to attract more diversity in our membership (age, race, etc.). Does our decision support that goal?
 - How do we communicate meeting changes to WSO and to Area for website updates?
 - Groups and Districts may currently have an expense for Zoom subscriptions. Can our group afford to maintain our Zoom account? If using someone’s personal Zoom account, is the group/District fully self-supporting? (Tradition 7)

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- Does our meeting location have enough space to accommodate social distancing requirements? Are there other meeting space options within the facility we may need to consider?
 - If we are ready to go back to our meeting location, do we have the resources necessary to ensure a clean environment before the start of the meeting and to leave the meeting area clean at the end of the meeting?
 - Do we need additional service positions for in-person meetings, electronic meetings, “hybrid” meetings and do we have enough members willing to fill those positions?
4. What do we know about the current realities (membership, culture, etc.) and our fellowship’s environment (technology, spiritual principles, our Steps, Traditions, and Concepts) that is relevant to this topic? What are the Pros and Cons?
- Are we making decisions via an informed group conscience, protecting minority voices, without dominance? (Traditions 2 & 4, Concepts 4 & 5, Warranty 3)
 - Does the group decision affect another group, AI-Anon or AA, as a whole? (Tradition 4)?
 - Do other groups (AA, Alateen) meet at the same time/location? Should we consider inviting them to participate on our Thought Force? (Tradition 6)
 - Does the decision serve our primary purpose of helping families of alcoholics? (Tradition 5)
 - Do we clarify who has voice/vote in our group as it relates to group, District and Area votes? (Concept 10, Warranties 3 & 5)
 - For FTF meetings, how will we conduct opening/closing where we have shared folders or literature we pass around for reading?
 - If we choose to conduct both FTF and electronic meetings or a “hybrid” meeting, are enough members willing to step into service roles to support FTF (cleaning, room arranging, etc.) and electronic meetings (chairing and “hosting”)? (Concept 4)
 - Have we considered the need for signage that specifies any group guidelines regarding social distancing, masks, etc.?
 - If our group meets it’s “maximum number of attendees”, how will we handle overflow? Are members willing to give up a seat for a newcomer? (Tradition 5)
 - How will we handle situations where members do not comply with group requirements regarding masks, social distancing, etc.? (Concepts 3 & 4, Warranty 2)

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- Is our group willing to set up additional days/times to accommodate all?
 - What technology will be needed if we choose to become a “hybrid” meeting where some members are meeting FTF and others are joining the same meeting electronically?
 - Do we have members who are capable and willing to support technology needs for electronic and/or “hybrid” meetings?
 - Would members be willing to participate in “listen only” mode via phone if that is the best option available?
 - Is anonymity protected if we choose to meet at an outdoor location? (Tradition 12)
 - If we choose to meet only electronically or as “hybrid”, do we have the ability to collect donations from members? (Tradition 7)
5. What do we wish we knew, but don't? (What else do we need to know before moving forward?)